



भारत सरकार/GOVERNMENT OF INDIA
वित्त मंत्रालय/MINISTRY OF FINANCE
राजस्व विभाग/DEPARTMENT OF REVENUE
राष्ट्रीयसीमाशुल्क, अप्रत्यक्षकरएवंनार्कोटिक्स अकादमी
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES
& NARCOTICS [NACIN]

Plot No: 3/86-E, AIEMA Road, Ambattur Industrial Estate, Chennai-600058 .
 Phone No:26250157 / 26250159; Fax No: 26250156 / 26250155

e-mail: nacin.chennai@gov.in



F.No. NACIN/I/(20)/2/2022-ADMN

Dt. 31-05-2022

TENDER NOTICE FOR APPOINTING APPROVED VALUER FOR VALUATION OF OLD FURNITURE, ELECTRICAL & ELECTRONIC SCRAP ETC, TO BE DISPOSED

1. The National Academy of Customs, Indirect Taxes and Narcotics (NACIN), Chennai, invites e-tenders from reputed & authorized firms/ companies engaged in providing "Valuation of Goods". This tender is floated for the purpose of **APPOINTING A GOVERNMENT APPROVED VALUER FOR VALUATION OF OLD FURNITURE, ELECTRICAL & ELECTRONIC SCRAP etc** at NACIN's Hostel Premises at Block 30 to 33, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600040 [The landmark is Chandramouleeswarar Temple). The bidders may visit the premises to survey the items before the closing date of the tender. The specification of work to be done are detailed in the Annexure-I to this Notice.

2. The Annexures to this Tender Notice are: **(i) Pre-qualification requirement and Terms & Conditions (Annexure-I) (ii) Technical Bid (Annexure-II) and (iii) Financial Bid (Annexure-III - BoQ)** together with the **Bidder's Undertaking (Annexure-IV)**. The above Tender notice and Annexures can be downloaded from the Central Public Procurement Portal (CPPP). The cost to be quoted by the bidder should be shown only in the BoQ Excel file (Annexure III)..

3. The bidder should be a Government-approved Valuer of scrap items. All existing statutory regulations of both State as well as Central Government shall be adhered to, by the bidder. The bidder should have valid registrations/Licenses as applicable. Any default would be viewed seriously resulting in cancellation of the order/contract/bid.

4. The Tender document can be downloaded from the following web sites: www.cbic.gov.in, www.nacin.gov.in & www.centralexcisechennai.gov.in or from the Central Public eProcurement Portal (CPPP) website (<https://eprocure.gov.in/eprocure/app>). Bidders are expected to inspect the scrap items at the aforesaid premises on any working day between 10-00 to 17-00 hours before submitting their e-Tender / bid documents.

5. Only those bidders, who have their offices in Chennai may post their bids for this e-tender; they will have to provide valid address proof as evidence for the same.

6. Interested bidders should visit the premises and inspect the scrap items before submitting their bids. **Only those bidders, who visit the premises and assess the requirements prior to the submission of their bids and affix their signatures in the register maintained for this purpose at the office room of the hostel, will be considered for evaluation of the Technical bid. Bids submitted without fulfilling the above conditions will be liable for rejection**

7. Interested bidders, who comply with the terms and conditions of this tender notice and who possess valid Digital Signature Certificates (DSC), may submit their e-bids online in the formats for Technical & Financial bids. Their e-bids are to be completed in all aspects and are to be uploaded/submitted online **only through the CPP Portal**. **Hard copies of the bids shall not be accepted.**

- | | | |
|-----|--|--|
| i. | Last date for online upload of bids | : Before 01-00 PM on 15.06.2022 (Wednesday) |
| ii. | Date & time for Opening of tender | : On 16.06.2022 (Thursday) after 01-05 PM |

8. All bidders for this e-tender are deemed to have understood and accepted the contents of this Notice. Service providers who do not fulfill pre-qualification requirements will not be considered for Technical Bid evaluation. **The Financial bid should be filled in the Annexure-III BoQ format only. The quoted rates should be exclusive of GST, as applicable.**

I/618605/2022

9. Financial bids of only those service providers who fulfill the “Pre-Qualification Requirements”, who accept the “Terms and Conditions” of the tender notice and who qualify in the Technical bid, will be opened. It may be noted that the bidders should not have come to the adverse notice of any of their previous employers. If any such malpractice is noticed, their bid shall be rejected outrightly and if this happens after awarding of the order, the order shall be liable for rejection.

10. Care may be taken to ensure that the Financial bid's details are not visible along with the Technical bid. In case the Financial bid is visible along with the Technical bid, the bid will be liable to be rejected.

11. For any further enquiries/clarifications, Shri V.P.Hari, Superintendent (Ph:9840377458) may be contacted.

**ASSISTANT
DIRECTOR**

Encl: Tender Document in
Annexures I to IV

To

1. The Web Masters of www.nacin.gov.in, www.cbic.gov.in and www.centralexcisechennai.gov.in
2. The Additional Commissioner, O/o the Pr. Chief Commissioner GST, Chennai Zone, Nungambakkam High Road, Chennai – with a request to publish in the official Website.
3. The Public Relation Officer, Chennai-North/ Chennai – South / Chennai-Outer/ Directorate of Systems / Custom House, Chennai to display in the Notice Board.

ANNEXURE-I**TERMS & CONDITIONS**

This tender is floated to identify suitable Chartered Engineers/ Licenced Valuers who can calculate the value of a batch of electrical/electronic/miscellaneous scrap, containers and old furniture collected at the hostel premises of this office, at the address mentioned in the tender notice. The charges to be paid to the Chartered Engineer for their service provided may be quoted in the Financial bid of this tender. The least value bidder will be awarded the order of valuing the aforesaid scrap, if they fulfill all other technical requirements that are prescribed in this tender notice.

Later, on the basis of this value calculated by the selected Valuer, the reserve price of the scrap items will be fixed by NACIN, Chennai. This reserve price will be supplied to M/s MSTC Ltd. who will then float a tender calling for bidders who will buy the said scrap items from NACIN, Chennai. .

TECHNICAL TENDER REQUIREMENTS

- a. The Valuer should be a specialist in the field of
 1. Electrical & Electronic items
 2. Metal Scrap
 3. Old wooden and metal Furniture and cabinets
 4. Empty containers and other miscellaneous scrap
- b. The Valuer should be a Chartered Engineer /Valuer approved by the Central Government for the purpose of valuation of goods.
- c. The Valuer should not have been blacklisted by any Government agency or involved in any offence.
- d. The Valuer should submit a copy of the Chartered Engineer/Valuer license issued by the Central Government, PAN card & GST Registration Certificate.

SCOPE OF WORK

1. The Valuer shall calculate the value of the scrap materials to be valued and collected at NACIN Hostel, Anna Nagar, Chennai.
2. The Valuer will provide full details of the basis of valuation in their report including physical description and condition of package and storage along with photographs.
3. The Valuer will be responsible for the findings, suggestions, implications of their report on the assignments allotted.
4. The Valuer will take all necessary steps to ascertain the correct valuation including taking samples, if considered necessary.
5. The Valuer will maintain secrecy of the work assigned to him and his report on valuation. He shall not divulge any information that he may come across at any stage of valuation to others.
6. The Valuer should undertake to inspect the goods with due care and diligence without damaging the goods being inspected.
7. **The Valuer should provide a simple list of their recent clients with contact person's name and phone number**
8. The Valuer should undertake to complete the valuation work, including submission of Valuation Certificate within 10 days from the date of receipt of the work order.
9. On approval of the Tender, the selected Valuer has to enter into an agreement accepting the terms and conditions and other legal requirements.
10. The final appointment of the Valuer shall be at the discretion of NACIN, Chennai.
11. NACIN, Chennai reserves the right to rescind the tender without assigning any reasons.
12. The quoted amount should include the cost of all the activities in the process of valuation. No payment other than the quoted amount, plus GST, will be paid to the Chartered Engineer / Approved Valuer for the work done and valuation report submitted.
13. Payment of service charges will be made only after the submission of the Valuation Report.

TECHNICAL BID – ANNEXURE-II

S.No.	Information Category	Data
1	Name of the Company/Firm: Address: Telephone landline No: Email Id:	
2	Is proof of address submitted	
3	Name & Address of the Proprietor/Partners/Directors (With Mobile No.& E-mail	
4	Name & Address of the Proprietor /Partners/Directors (With Mobile No.& E-mail) (May be attached separately, if required)	
5	Contact person (With Mobile No. & E-mail)	
6	No. of years of experience in Service (with evidence)	
7	Permanent Account Number (PAN) (With documentary evidence)	
8	Documentary evidence for GST Registration (to be enclosed)	
9	Simple List of Clients (to be enclosed) containing only the name of company, name of contact person and phone number	
10	Have you visited the NACIN Hostel premises and seen the scrap items?	
11	Have you affixed your signature in the appropriate register as a token of having visited NACIN Hostel for inspecting the scrap items?	
12	Have you gone through the Tender notice fully? Do you fulfil all the pre-qualification requirements	

UNDERTAKING - ANNEXURE-IV

1. I hereby certify that the information furnished above is true and correct to the best of my / our knowledge.
2. I understand that in case any deviation is found in the above statement at any stage, I/ we will be blacklisted and will not have any dealing with the Department in future.
3. I hereby undertake to complete the valuation work, including submission of Valuation Certificate within 10 days from the receipt of work order from the Department.
4. I hereby declare that my company/firm has not been blacklisted by any Government agency or has been involved in any offence.

(Signature of Authorized Signatory with date)